

# Conn's Hospitality Group, Inc.

## Charitable Request Form

*Please fill out the form in as much detail as possible. You may use additional material as well as any other media attached, such as flyers for the event or organization. Conn's Hospitality Group usually focuses on organizations/events that directly benefit the greater Springfield or Peoria communities, especially in the following areas: Arts and Culture, Community Development, Education, Environmental Protection, Healthy Living, Historic Preservation, Animal Welfare, and Youth/Human Services.*

*Conn's Hospitality Group will review all requests on a monthly basis and follow up with those requests that we are able to accommodate. While we would love to support all charitable events and organizations, it is not possible to grant every request we receive. We will attempt to reply to all requests, and in the instance we're unable to help immediately, we encourage you to keep us in mind for future consideration.*

Charitable Organization/Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Donation Confirmation Due Date: \_\_\_\_\_

Address- if applicable (city, state, zip): \_\_\_\_\_

Phone number: \_\_\_\_\_ Website- if applicable: \_\_\_\_\_

Executive Director/Top Officer or Event Coordinator: \_\_\_\_\_

Primary Contact for this application (name and phone number): \_\_\_\_\_

Are you a tax-exempt organization?  Yes  No If yes, what is your official designation? \_\_\_\_\_

What specifically are you seeking as a donation? Please indicate the specific business requested as well, if applicable.

What is the nature/focus/mission of your organization or event?

What percentage of your anticipated financial gains from your organization/this event will remain in Springfield?

If this is a recurring event, please describe what activities and outcomes have occurred in the past 3 years.

Please describe the size and level of true engagement you have regarding supporters to your cause. You may also include volunteer levels, social media "followers"/engagement levels, and turnout for your events.

Please return to Bryan Tippy, Corporate Administrator, at the Inn at 835, 835 s 2<sup>nd</sup>, Springfield or bryant@connshg.com